

SUSAN SCHAFFER

Owner

Susan Schaffer is an accomplished accountant and certified bookkeeper with more than 23 years of experience helping businesses, professional associations, nonprofit organizations, and Political Action Committees (PACs) manage and strengthen their financial operations. Her expertise includes accounting, financial reporting, budgeting, tax preparation, payroll, and operational support.

Susan began her career with 15 years as an accountant for an Austin Governmental Affairs firm, followed by seven years with a CPA firm. In 2005, she founded Your Books Are My Business, providing accounting and financial services to businesses and professional clients. In 2015, she transitioned her clients to RH Management, LLC, a firm specializing in accounting, operations, financial reporting, budgeting, event management, and tax preparation for businesses, nonprofits, professional associations, and PACs.

Known for her can-do attitude, problem-solving skills, and commitment to her clients, Susan takes a hands-on approach to every organization she serves. She is a go-getter who does not simply identify problems—she works to find solutions. Her philosophy is straightforward: “I’m not going to let you fail.” Susan believes in working alongside her clients, providing the knowledge, guidance, and support they need to navigate challenges and achieve long-term success.

Susan resides in Cedar Park, Texas, with her husband, Stephen. She is actively involved in her community, church and serves on the boards of several local nonprofit organizations, as well as an advisory committee for a local hospital. Outside of work, she enjoys sewing, gardening, and spending time with family and friends.





List of Recognitions and Accomplishments

2004 – Governor for the Day Gavel – Honoring Senator Jeff Wentworth.

2005 – Founding Member of the John Austin Pena Memorial Scholarship in loving memory of Representative Aaron Pena son.

2012 – Outstanding Service Award – Texas Agricultural Aviation Association.

2014 – Recognition for serving on the Texas Association of Addiction Professionals Conference Committee for 10 years and more.

2017 – Professional recognition for work with Young Addiction Professionals (YAP)

2021 – Chairman’s Award for tireless and passionate support.

2024 – Recognition for serving on the Texas Association of Addiction Professionals Conference Committee for 20 years or more.

2024 – ATX Women to Watch – Supporting Local Nonprofits

2025 – Outstanding Service Award – The Pressed Olive – Chef Saulo Cooper

2025 – Power is Pretty – honoring the beauty and strength of women stepping into their power in business, leadership, and community.

2026 – Finalist in Women of Williamson County – nominated by their peers for making a positive impact in Williamson County (Cedar Park, TX) through leadership, dedication, and service.